

**Lake County Planning Commission
Meeting Minutes**

September 20, 2011

The following Planning Commission members were sworn in by Lori DeWolf, Lake County Deputy clerk: Linda Van Dolsen, Don Arquette, Gwen Warren, Ellen Kerans, Patrick Johnson, and Craig Davis. Colleen Carrington, Lake County Commissioner is a member of the board and was not required to be sworn in.

1) Call to Order

Meeting was called to order by Chairperson Linda Van Dolsen at approximately 2:40pm.

2) Roll Call

Present: Don Arquette, Colleen Carrington, Ellen Kerans, Linda VanDolsen, Gwen Warren, Craig Davis, Patrick Johnson, Larry Collier (Commissioner Liason), Susan Dennis (USDA, Rural Development Specialist)

3) Approval of Minutes of August 16, 2011

Motion was made by Don Arquette to accept the minutes with corrections. Seconded by Gwen Warren.

4) Old Business

Welcome to newly appointed Planning Commission member Craig Davis. New member Craig Davis is the owner of Ivan Canoe Rental and brings expertise on recreational tourism to this commission.

Selection of Secretary and Assistant Secretary

Chairperson Van Dolsen called for nominations to fill the vacant secretary's position. After there were no nominations, Colleen Carrington agreed to take the position and Gwen Warren agreed to be the Assistant Secretary.

5) New Business

Sweetwater Township Rezoning Request

Paul Bigford, Supervisor and Tom _____, Zoning Administrator from Sweetwater Township was present and discussed a rezoning project. Ernie _____ purchased land and would like to have it rezoned from residential to commercial. According to Sweetwater Township proposal timeline (Ordinance 12.04.3f), the Lake County Planning Commission has 30 days to approve the rezoning. It was explained that the Planning Commission does not approve zoning issues. However, we could support the recommendations.

Don Arquette inquired about any increase of taxes if the property was rezoned to commercial. Craig Davis requested verification that the property will have limited use

provisions. Patrick Johnson encouraged cooperation to increase businesses in the community.

A motion was made to by Patrick Johnson to write a letter of support of the this action stating that the rezoning of the two parcels from residential to commercial are in line with the Planning Commission. It was seconded by Don Arquette. All approved. Motion carried.

Zoning Ordinances

Susan Dennis indicated that zoning Ordinances are needed from all townships to be included in the master plan.

Deadline for submission of draft master plan to county commissioners

A letter dated August 30, 2011 was written from Linda Van Dolsen to Robert Myers, Chairperson of the Lake County Board of Commissioners regarding the Lake County Master Plan Draft. The concern involved the October 1, 2011 submittal date that was imposed by the county commissioners and communicated in a letter from Mr. Myers.

Susan Dennis explained the process and the problem of delivering a beneficial product with this deadline constraint. Larry Collier will bring the matter up to the board regarding this deadline.

Updated Community Assessment Summary

Linda Van Dolsen will update the summary regarding the community assessment exercises. The summary will be available on the website.

Organization of Draft Master Plan (Inventory)

Each member had an opportunity to discuss and receive clarification of their respective assignments. Suggestions regarding available information sources were shared.

It was recommended by Patrick Johnson that we email each other and provide information on tasks we are performing. All agreed.

Susan Dennis stressed the importance of not duplicating efforts. She also stated that information needs to be transferred electronically if at all possible. If not available electronically, she will scan the documents.

- Complete the sections by the 7th of October.
- Email final drafts of the inventories to everyone
- Information compiled will be returned to each member by October 14th

Next meeting, October 18th. Larry Collier will bring his laptop and put the information on the screen for review.

Ongoing Projects

Community Assessment Exercises

Susan Dennis provided a deadline of October 30th to conduct the assessment exercises for the community groups in the various townships.

Meeting Adjournment