

**ELECTRICAL PERMIT APPLICATION**

**LAKE COUNTY BUILDING DEPT.  
800 10TH STREET, SUITE #110  
BALDWIN, MI 49304  
231-745-2722**

Authority: 1972 PA 230  
Completion: Mandatory to obtain permit  
Penalty: Permit cannot be issued

**I. Job Location**

Name of Owner/Agent		Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
Street Address & Job Location (Street No. and Name)	Name of City, Village or Township in which job is located <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of:	County	

**II. Contractor/Homeowner Information**

Indicate who the applicant is <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	State License Number	Expiration Date
Address (Street No. and Name)		State Registration Number	Local License Jurisdiction
City	State	Zip Code	Local License Number
Telephone Number (include area code)		Federal Employer ID Number (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason for exemption)		MESCC Employer Number (or reason for exemption)	

**III. Type of Job**

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

**IV. Plan Review Required**

**Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.**

**Plans are not required for the following:**

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below **"Plans Not Required."**

3. Name of Power Company? \_\_\_\_\_

What is the rating of the service or feeder in ampere? \_\_\_\_\_

What is the building size in square footage? \_\_\_\_\_

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. \_\_\_\_\_  **Plans Not Required**

**V. Applicant Signature**

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Section VI Homeowner Affidavit)	Date
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**VI. Homeowner Affidavit**

I hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the County Michigan Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the County Electrical Inspector. I will cooperate with the County Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

**Fee Chart** - enter the number of items being installed, multiply by the unit price for total fee.

	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
1. Application Fee / One Inspection (non-refundable)	\$135.00	1	\$135.00	18. Recreational Vehicle Park Site K.V.A. & H.P.	\$4.00		
Service				19. Units up to 20	\$6.00		
2. Through 200 Amp	\$10.00			20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
3. Over 200 Amp thru 600 Amp	\$15.00			21. Units 51 K.V.A. or H.P. & over	\$20.00		
4. Over 600 Amp thru 800 Amp	\$20.00			Fire Alarm Systems (not smoke detectors)			
5. Over 800 Amp thru 1200 Amp	\$25.00			22. Up to 10 devices	\$50.00		
6. Over 1200 Amp (GFI only)	\$50.00			23. 11 to 20 devices	\$100.00		
7. Circuits	\$5.00			24. Over 20 devices	\$5.00 each		
8. Lighting Fixtures - per 25	\$6.00			Data/Telecommunication Outlets			
9. Dishwasher	\$5.00			25. 1 - 19 devices	\$5.00 each		
10. Furnace - Unit Heater	\$5.00			26. 20 - 300 devices	\$100.00		
11. Electrical - Heating Units (baseboard)	\$4.00			27. Over 300 devices	\$300.00		
12. Power Outlets (ranges, dryers, etc)	\$7.00			28. Energy Retrofit - Temp. Control	\$75.00		
Signs				29. Conduit only or grounding only	\$75.00		
13. Unit	\$10.00			Inspections			
14. Letter	\$15.00			30. Special/Safety Insp. (includes certificate fee)	\$60.00		
15. Neon - each 25 feet	\$20.00			31. Additional Inspection	\$60.00		
16. Feeders - Bus Ducts, etc - per 50'	\$6.00						
17. Mobile Home Park Site*	\$6.00						
				<b>Total Fee</b> (Must include the \$135.00 non-refundable application fee / one inspection)			

\* See fee clarification item #17 above

\*\* Required for all school and state-owned construction projects

**Make checks payable to:**  
Lake County Building Dept.

**VII. Instructions for Completing Application**

**General:** Electrical work shall not be started until the application for permit has been filed with the Lake County Building Department. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

**Where to Submit Application:** The Lake County Building Department is responsible for code enforcement throughout Lake County. Permit applications for county issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office. Questions regarding county issued permits may be directed to the Lake County Building Department at 231-745-2722. Code questions **may be directed to the Electrical Inspector at 231-745-2722.**

VALIDATION AREA

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**