

Lake County Planning Commission

Minutes

7/20/15

- 1) Meeting called to order at 3:01
- 2) Pledge of Allegiance
- 3) Roll Call: Present: Tom Ellis, Gwendolyn Warren, Ernest Wogatzke, Seth Hopkins, Kelly Weaver and Don Arquette, Commissioner Colleen Carrington-Atkins arrived at 3:07
- 4) Approval of Agenda: Don Arquette made a motion to approve agenda with additions under new business-Citizen Planner and Classes. 2<sup>nd</sup> by Kelly Weaver, motion carries.
- 5) Approval of minutes: Discussion ensued on noting times of arrival if late to meeting. Motion to approve June 2015 minutes with change of time for Gwen Warren to arrival time of 3:05. Motion 2<sup>nd</sup> by Don Arquette. Motion carries.
- 6) Introduction of Guests: No Guests
- 7) Correspondence: No correspondence
- 8) On going Business:
  - a. Update the By-laws: Conflict of interest needs to go into by-laws. Ernie handed out outline/sample planning commission by-laws (MTA-Michigan Township Association) that we can get some information or use in the revision of our by-laws. Available code of ethics online by MSU. Chairperson should be last for roll call and or voting. Discussion ensued that we were supposed to look at by-laws beforehand. Discussion ensued on updating duties so they aligned with Master Plan. Don distributed handout on some Michigan Agriculture interest. Don Arquette made a motion to table by-laws discussion until next month, 2<sup>nd</sup> by Tom Ellis, motion carried. Discussion ensued on the amount of by-laws to discuss and to focus on certain parts of the by-laws. Motion by Commissioner Colleen Carrington-Atkins to review and discuss sections "Name/purpose" through "Deputy Secretary Duties" at next meeting. Motion 2<sup>nd</sup> by Don Arquette and motion carries.
  - b. Housing Policy Plan: Housing meeting, which Gwen Warren is still waiting for next meeting. Discussion ensued on the need for regulations like ordinances for fair housing. However, currently there is no way to enforce fair housing. Rental properties need to have standards. Discussion continued on guidelines and how they are set up regarding fair housing. What are the inspectors actually inspecting? What does the "check list" include? Lengthy discussion ensued on implementing the Master Plan. A comment was made that Chairperson should be able to "call" or recognize other members so that discussion can be more organized and less "sidetracked".

Don Arquette left at 3:53 to attend another meeting.

We as members need to be updated on what is happening in the community so we can make appropriate recommendations if needed. Gwen Warren will look into ordinances

that address housing plans and sub housing. Kelly will look at Osceola County, Gwen Warren will look at Newaygo, Mason and Oceana and Ernie Wogatzke will look at Kent and State guidelines so we have more information.

- 9) Citizen Planner Classes: Charlevoix and Mt. Pleasant are the next location for classes on "Fundamentals of Planning". Tom and Kelly are considering attending according to their schedules. If so they will need to submit their requests through proper steps with County Commissioners. Ernie Wogatzke is taking the Advanced Citizen Planner class.
- 10) General discussion ensued on GEO and how GEO is liking to be a good neighbor and they have a Highschool Scholarship program. Kelly Weaver will continue to update Commission on GEO progress.
- 11) Public Comments: No Comments
- 12) Adjournment: Gwen Warren made motion to adjourn, 2<sup>nd</sup> by Tom Ellis, motion carries and adjournment at 4:35.

Respectfully submitted by Seth Hopkins, Lake County Planning Commission Secretary